

PREDICT Liberia Staffing and Management Plan

Dr. James S. Desmond is the PREDICT Liberia Country Coordinator. He is contracted as a full-time (40+ hrs/wk) consultant by EcoHealth Alliance. Jim's time commitment to PREDICT is documented via time sheets which are submitted to EcoHealth Alliance.

PREDICT's implementing partner is the Society for the Conservation of Nature, Liberia (SCNL), which has a subaward from EcoHealth Alliance. SCNL has hired a team of 10 technical staff, including 2 social scientists and 2 field scientists seconded from the Forest Development Authority (FDA). The two field technicians seconded from FDA will perform limited duties with FDA while working with PREDICT and their salary will be paid by FDA, at their regular pay rate, and not by PREDICT. We are in the process of negotiating an agreement with FDA that will detail their compensation by FDA, and the costs PREDICT will bear when they are conducting fieldwork, including transportation, food and lodging. Field costs associated with the FDA employees will be paid via the subaward with SCNL.

PREDICT has trained all 10 members of the team. They have completed the required PREDICT SOP training and are currently collecting samples from animals. Upon ethical approval from the Ministry of Health, the social scientists will commence qualitative behavioral risk characterization activities.

Personnel	Job Title	Time Commitment	Employer
Trokon S. Grimes	Field Technician	40%	FDA
Jallah Arku	Field Technician	100%	SCNL
Daniel K. Harris	Field Technician	100%	SCNL
Amos G. Kollie	Field Technician	100%	SCNL
Jackson Y. Poultolnor	Field Technician	100%	SCNL
Sandra Samuels	Field Technician	100%	SCNL
Menladi M. Lornie	Field Technician	40%	FDA
Melkor Sackie	Field Technician	100%	SCNL
Nenneh K. Chieyoe	Social Scientist	100%	SCNL
Kortu Noebe	Social Scientist	100%	SCNL
Albert Ross	Driver	100%	SCNL
Titus Joe	Driver	100%	SCNL
Mohammed Sidibey	Driver	100%	SCNL

We plan to expand the field team to meet our sampling targets and will advertise for 4 additional field technicians, which will have us fully staffed with 12 full-time scientists plus the two from FDA. The successful candidates will have a bachelor's level education in biological sciences and if possible, field experience. Our work plan aims to have 2-3 field teams working in parallel. Currently we have five vehicles, but only three drivers. Each field team requires two vehicles to transport staff and equipment, plus an additional vehicle and driver will be required to transport the lab team to and from the laboratory on a daily basis. In total, we may need up to 7 vehicles and 7 drivers. We may hire 4 additional drivers to meet the needs of the field and lab teams.

EcoHealth Alliance will hire a laboratory scientist with experience in training and managing laboratory teams to ensure that samples are tested in concurrence with PREDICT SOPs and that high quality standards are maintained by the laboratory team. Depending on the capacity of our laboratory partner to complete sample testing, we may hire 1 or 2 full-time Liberian laboratory technicians to test samples as they are sent in from the field and to manage data related to lab analyses. The technicians may be hired by SCNL under the existing subaward or via a new subaward to the lab partner. The PREDICT laboratory team will also provide capacity building opportunities for Government of Liberia partners.

Note: Jerry Garteh is currently under contract with USFS and does not work with PREDICT in any capacity. Given his exceptional field experience and expertise with bats, we may consider contracting him to work as a field scientist once his USFS contract has ended.

Employment

Every employee on the PREDICT project will have a contract with SCNL. The contract will specify time and effort expected, a scope of work, and will require a mechanism for tracking time e.g. weekly time sheets submitted to SCNL and to the PREDICT Country Coordinator Dr. James S. Desmond, who will review and approve them. The Country Coordinator will ensure all staff adhere to contractual terms of service and will report any violations to the PREDICT global team Liberia lead.

Government Liaison

We will advertise for and hire a Senior Government Liaison / Country Coordinator who will represent PREDICT to the USAID mission, the Government of Liberia, and other EPT partners. This person must have previous experience working on USG projects and have an existing relationship with the Ministry of Health, the Ministry of Agriculture, and/or the FDA. This person will also be responsible for completing written reports and updates to partners, as well as communicating to EcoHealth Alliance headquarters. S/he will also manage documentation and reporting of staff time to PREDICT global management. Current PREDICT Liberia Country Coordinator Dr. James S. Desmond will continue to work as part of the in-country senior management team in the capacity of Project Coordinator once the new Country Coordinator is fully trained.